BLUE SPRINGS
PUBLIC SAFETY CITIZENS ADVISORY BOARD MEETING

September 24, 2024
6:00p.m.
Howard L. Brown Public Safety Building - 1100 SW Smith Street, Blue Springs, MO 64015

BOARD MEMBERS PRESENT:
Carman Booker, Chairperson
Matt Calhoun, Vice-chairperson
Roy Boyd
Allan Greene - ABSENT
Michael Kruger
Hayley Prins

ALSO PRESENT:
Council member Galen Ericson- Non-Voting
Student Representative- Non-Voting- A'Mya Criglar
Chief Robert Muenz- Non-Voting
Recording Secretary Tammy Kunkel- Non-Voting

CALL MEETING TO ORDER:
Chairperson Booker called the Public Safety Citizens' Advisory Board to order at 5:56 p.m.

APPROVE JULY BOARD MINUTES:
Chairperson Booker moved to approve the minutes of the July 23, 2024 Public Safety Citizens' Advisory Board meeting. Motion seconded by board member Calhoun and carried with the following votes:

Chairperson Booker - AYE	Board member Greene - ABSENT
Vice-chairperson Calhoun - AYE	Board member Kruger - AYE
Board member Boyd - AYE	Board member Prins - AYE

VISITOR REQUEST FOR ITEM TO BE DISCUSSED AT NEXT MEETING:
N/A

PSST FINANCIAL REPORT:
Chief Muenz presented the financial report regarding The Public Safety Sales Tax monthly financial statement for month ending July 31, 2024.

The 1/2% Public Safety sales tax is imposed on all taxable goods and services within the City limits of Blue Springs and can only be used for public safety purposes. The tax went into effect on October 1, 2011. The detailed budget for the Public Safety Sales Tax Fund can be found on page 79 of the 2023-24 adopted budget. For the month of July, the City received 97% budgeted revenues and 100% of revenue received last year. For the fiscal year, PSST sales tax revenues are $198,131 or 5% over budget.

Board members had discussion regarding May financials. Chairperson Booker moved to approve the PSST Financial report. Motion seconded by Board member Boyd and carried with the following votes:

Chairperson Booker - AYE
Vice-chairperson Calhoun - ABSENT
Board member Boyd - AYE
Board member Green - ABSENT
Board member Krueger- AYE
Board member Prins - AYE

PSST FACILITIES REPORT:
Chief Muenz gave the PSST Facilities Report regarding the Blue Springs Public Safety Building.

Staff is working with the Parks Dept. to add a door outside of the Council Chambers to protect access to the prosecutor's office areas in the east hall. There have been some security concerns with visitors having unrestricted access to this area during business hours. This door will also require key card entry hardware.

The major painting portion of the project has been completed. The door construction is underway and will be completed once the frame has arrived and is installed. The frame has been installed, waiting for the actual door now. The door is almost complete, waiting on different hardware so it will secure properly. This project is complete.

Early this month damage was noticed to a window in the lobby that appeared to be shattered by unknown means. The lobby entrance was closed briefly until the shattered window could be made safe. Replacement plans are underway with an estimated cost of roughly $5,000.00. We are waiting on contract approval for this repair.

We also suffered an AC outage in June, and it was determined that the system was operating at 50% capacity. Maintenance staff have been working with the HVAC company, Johnson Controls, to determine a fix. Fortunately, we are under warranty until 2028 on the chiller through Johnson Controls. However, we are still operating at 50% capacity until it can be repaired. The repair may take several weeks or even months to complete and require a complete shutdown, so we are waiting for cooler weather to proceed. If it does not continue to function, we have to look at some temporary cooling measures that would require unexpected costs. We are waiting on cool weather to begin the repair on this item, as well as negotiating with the company regarding warranty.

PUBLIC SAFETY SALES TAX GOALS/PROJECTS UPDATES & POLICE DEPARTMENT REPORT:
The board discussed the 53rd quarterly report, vacancies, new hires, response times, Lieutenant promotions, National Night Out, Citizen's Police Academy Friends and Family Class, Cram the Cruiser at Blue Springs Christian Church, Faith in Blue Program at Wild Souls and the crime-overview report.

PSST FUND FINANCIAL POLICY PROPOSED CHANGES:
A copy of the PSST revenue and expenditure policy with noted changes was provided to each member. The updates were discussed and approved by the board.

ANNUAL PUBLIC FORUM:
Discussion regarding this year's forum focused on Youth Programs including the Diversion Program, IMPACT and Youth Court. The Annual Public Forum will be presented following the regular meeting in October.

STUDENT REPRESENTATIVE DISCUSSION:
Student applicant, A'Mya Criglar, was interviewed by board members providing information about her involvement in school and community along with her goals. The board approved A'Mya to be the student representative.

UPDATED BUDGET PRESENTATION BY CHIEF MUENZ:
The 2024-25 Budget Overview outlining accomplishments, challenges, major initiatives and budget requests was presented and discussed.

REQUEST FOR ITEMS TO BE DISCUSSED AT NEXT MEETING:
N/A

ADJOURNMENT:

There was no further business to come before the board. Board member Boyd moved the meeting be adjourned. Motion seconded by Board member Kreuger and carried unanimously.

Carman Booker, Chairperson